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OFFICE OF SECURITY WEEKLY STAFF MEETING

OS Conference Room

12 July 1973

1. Present were:

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2. Pertinent Items of Interest:

a. Awards

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Ms. [REDACTED] was awarded a Quality Step Increase by the Director of Security for her sustained high quality performance with the Security Records and Communications Division.

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[REDACTED] received a \$600 monetary award for his implemented suggestion that the investigation of summer employees be curtailed to only those applicants who qualified for possible employment by reason of their qualifying test score. Formerly, all applicants had been investigated regardless of their test scores.

b. New Consulate

The State Department reported that a Consulate was established at Leningrad, effective 6 July 1973.

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c. National Park Service

The Office will assist the National Park Service by originating U.S. Special Police patrols in the vicinity of the Turkey Run Animal Farm which contains valuable artifacts. An alarm will also be placed in the Farm Building which will link up with the Security Duty Office.

d. Recognition

At the DD/M&S Staff meeting on 10 July, Mr. Brownman indicated that Agency employees should be given substantial recognition for extraordinary service at the time of service rather than upon retirement. In this connection, he noted the performance of the professionals in the Office who were involved in the out-processing of recent retirees.

e. Federal Records Center

Indications are that fire damage to the Federal Records Center involves the military records of World Wars I and II which were housed on the third floor of the FRC building.

f. Special Agent In Charge Conference

Plans are underway to have a SAC Conference [REDACTED] in 25X1A September. The last conference was held approximately two years ago.

g. Terrorist Threat

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The Chief of Station, [REDACTED] has become greatly concerned over the possibility of overt acts by [REDACTED] terrorists against 25X1A the [REDACTED] Station and possibly individual personnel. In response to his request for assistance, an

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officer will depart next week [REDACTED] to conduct a survey and prepare a program designed to offset the threat of any terrorist actions. Mr. [REDACTED] is being temporarily assigned.

h. Energy Crisis

GSA is considering a plan to initiate char force cleaning of Government buildings during normal working hours which will take care of 80% of the total activity. If such a plan is adopted by the Agency, those areas which present special problems because of operational considerations must be identified.

i. Codeword Declassification

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Mr. [REDACTED], Special Assistant for Information Control, DD/M&S, has requested OS support on the 18th of July with Dr. Reed, Assistant U. S. Archivist, and Mr. Alan Thompson, Chief, Declassification Division, U. S. Archives, in reviewing procedures for declassifying codeword material now held at the Kennedy, Eisenhower, and Truman Presidential Libraries.

j. Summer Employees

Approximately 200 "Summer Only" employees have been security briefed by the Office. A summary of this activity is being prepared for Mr. Osborn.

k. Drug Rise

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Mr. [REDACTED] reported that the incidence of drug admissions on the polygraph have risen substantially over the past three years. There were 208 such reports in FY 1971; 367 in FY 1972; and 495 at the end of FY 1973.

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1. NSA Seminar

Technical Division representatives, in a two-hour session, briefed 57 students at the NSA Senior Cryptological Center on [REDACTED] the measures available to counter this threat.

m. Transit Study

GSA has requested the Agency to furnish a listing of all Agency occupied buildings in the metropolitan area, including the number of employees in each building and their hours of duty. This information is being compiled for a Government wide transportation study.

n. OS Meeting in Auditorium

The Director of Security informed that at 10 a. m. on Thursday, 19 July there will be a meeting held in the Agency auditorium for all local Security employees except those persons required to keep the various offices operative. At this meeting, which is expected to last a half hour to forty-five minutes, personnel assignments will be announced, the new OS Career Board outlined, and the new Management Advisory Group of the Office explained.

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3	D/Security 25X1A	16 JUL 1973	<i>CC</i>
4	DD/Security	16 JUL 1973	<i>LC</i>
5			
6	Mr. [REDACTED] 25X1A		
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